

## Head of Finance & Operations

Location: Pacific NW/Western Canada

Reports to: CEO

### The Position

We are looking for an experienced Head of Finance & Operations to oversee and take responsibility for the supervision, guidance and smooth operational running of the Finance Department and its teams, including Financial Planning & Analysis, Accounting, Performance Reporting, Banking, Treasury, IT and Legal.

### Key Areas of Responsibility

- Far-reaching Financial Planning and Analysis (FP&A)
- Preparation of corporate Expeto budgets and board reports, including Purchase and Ledger (P&L) and Management Accounts
- Drive and manage KPI and metrics development and reporting
- Implement cash flow projections and forecast analysis
- Identify and improve key internal control point systems and processes
- Oversee and develop all governance procedures, ensuring year-end and month-end timelines and the meeting of all government filing deadlines
- Support the CEO on Fundraising, Mergers and Acquisitions (M&A), including due diligence analysis
- Liaise with and coordinate external accountants, bankers and lawyers, as needed

### Position Requirements

- 15+ years' experience in Finance at an Executive level
- In-depth knowledge of corporate financial law and risk management practices
- Skilled in technical accounting
- Advanced skills in Excel
- Highly motivated self-starter with the ability to work in a highly fast-paced environment
- Proactive, supportive team leader with the ability to influence, guide and engage peers
- Self-reliant problem-solver providing far-reaching results to strategic and tactical finance and administration initiatives
- Experience with Investor Relations
- Experience with Transfer Pricing
- Engaging communicator that can manage direct and indirect reporting at various levels
- Extremely organised and accurate with superb attention to detail
- Experience of operating in European jurisdictions, including knowledge of GDPR and VAT.

### Not essential, but useful

- Experience in high growth environments, preferably within technology start-ups
- Involvement in capital raises
- Experience of working in Multinational Organisations (MNO) and the associated challenges
- Experience of creating and managing credit lines and other banking finance facilities for Start-ups / SME's.